

EASTERN UNIVERSITY, SRI LANKA

FIRST YEAR SECOND SEMESTER EXAMINATION IN AGRICULTURE - 2011/2012 Jul./Aug.- 2014 (Proper/Repeat)

IT 1201 -INFORMATION AND COMMUNICATION TECHNOLOGY

(PRACTICAL)

Time: 2 Hours Answer all questions

Instructions:

- O Create a Folder on the Desktop and name it with your index number. Save all your work files of all the questions into this folder. The answers that are not found in the above said folder will not be marked.
- o Make sure that all your work files are copied by the examiners before leaving the examination hall.

01. Create the following document using MS Word2007 and save it as "IT1201_Word.docx" into the folder created as per the instructions.

Insert 'FinalExam_2014' at the center of the header and 'Your_Index_number' at the center of the footer of the document.

n the Insert tab, the include galleries items that are designed to coordinate with the overall look of your document.

You can use these galleries to insert tables, headers, footers, lists, cover pages, and other

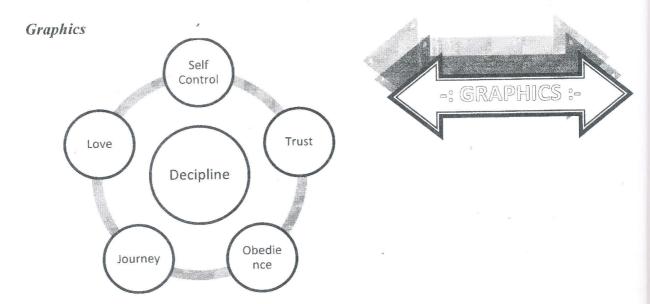


document building blocks. When you create pictures, charts, or

diagrams, they also coordinate with your current document look.

Tabs

No	Name	IndexNo	Marks1	Marks2	<u>Total</u>
1	Anne	IT1001	30	60	90
2	Saman	IT1002	50	75	125
3	Muru	IT1003	67	83	150
4	Taro	IT1004	53	27	80



Equation

$$f(x,y) = \frac{1}{2\pi} \int e^{i\omega . x} \, d\omega \iint e^{-i(\theta - \omega)\rho} \, R \, d\theta d\rho.$$

Q2.

The table given below is a Sales Details of ABC Marketing for the month of July 2014.

***********	A	-8	C	D	E		G	H H
1			ABK	MA	VRKET	NG	.)	
2				Sale	s Details		11	
3	Life at	Jane Jastin	afte Lates	Active	ed Percental	e said galary	Bonis	Tag Para
4	Ranjith	Kumar	85000	94500		8000		
5	Sasi	Nanthan	120000	118000		10000		
б	Kamalesh	Kumar	100000	107000		30000		
7	Dimuthu	Sampath	65000	29000		35000	*	
8	Hassan	Raza	50000	50000		15000		
9	Robert	Smith	150000	198000		20000		-
10								

- a). Create the above worksheet using MS Excel 2007 and save it as "IT1201_Excel.xlsx" into the folder created as per the instructions.
- b). Rename the worksheet as 'Sales_July_2014'.
- c). Fill the column *Percentage* using the following formulae.

Percentage= (Achieved/Target)*100

d). Each sales person is paid a *Basic Salary* and a *Bonus*. Fill the column *Bonus* based on the following criteria:

Achieved Amount	Bonus
Less than or equal to 75000	10% of achieved amount
Greater than 75000	15% of achieved amount

e). Calculate the Total Payment for each Sales Person.

Total Payable=Basic Salary + Bonus

f). Insert a new Column, "Email Address" between columns Last Name and Target and fill it by using suitable Function. All Email addresses should be in lower case letters and in the following format.

Ranjith + Kumar => rkumar@gmail.com

Your result should be as follows:

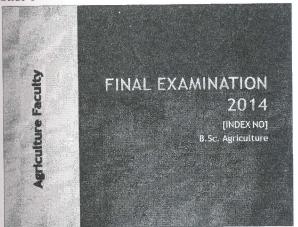
Email	Address
rkuma	r@gmail.com
snanth	an@gmail.com
kkuma	r@gmail.com
dsamp	ath@gmail.com
hraza(gmail.com
rsmith	@gmail.com

g). Create a Column Chart that shows the Total Payable by each Sales Person's First Name and insert "Payment Details" as the title of the chart.

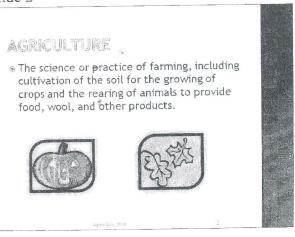
Q3.

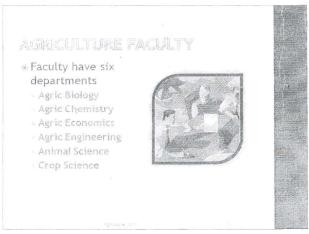
Create the following presentation file containing of six slides using MS PowerPoint2007 and save it as "IT1201_Presentation.pptx" into the folder created as per the instructions.

Slide 1



Slide 2

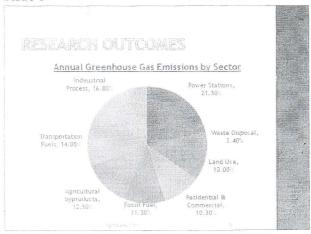




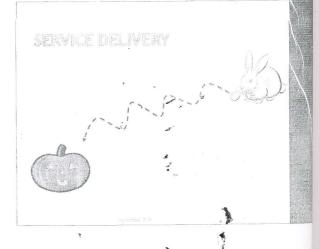
Slide 4



Slide 5



Slide 6



The presentation file you are creating should have the following:

- a). Use 'Opulent' as slide theme to your presentation.
- b). Use appropriate slide layout for every slides.
- c). Type your Index Number in the first slide.
- d). Add 'Agriculture, 2014' and the 'slide number' as footer to the slides as shown, except first and the last slides.
- e). Add slide transition effects between all slides.
- f). Add animation effects to the titles, text and objects in each slide.
- g). Add a custom animation in such a way the clip art (Rabbit) in sixth slide move with four jumps towards the other clip art (pumpkins) along the path shown in the dotted line.