

EASTERN UNIVERSITY, SRI LANKA

FACULTY OF SCIENCE

THIRD YEAR / SECOND SEMESTER EXAMINATION IN SCIENCE – 2005/2006

PROPER / REPEAT (MARCH/APRIL, 2008)

OC – 303 INTRODUCTION TO MANAGEMENT



Answer all questions

Time- 01 hour

- Q1 “The manager’s most basic responsibility is to focus people towards performance of work activities to achieve desired outcomes”
- I Define the term management and briefly explain the four functions of management.
 - II Describe the managerial skills that are essential to managers.
 - III What do you mean by organizational objectives and explain why it is important to the organizations?
 - IV What are the various sources of power that a leader might use?
 - V List out the advantages and disadvantages of group decision making.

(05*10 = 50 Marks)

- Q2 “Every project we take on starts with a question : How can we do what’s never been done before”
- I Define “planning” and describe its importance to the organization.
 - II Describe different types of plans.
 - III List out the key steps in the decision making process.
 - IV Explain different types of organizational structure with suitable examples.
 - V Describe the control process of the organization.

05*10 = 50 Marks